



YACIO Trustee Meeting

20th February 2019

Attending: Colin Smith, Lisa Turner, Anna Pawlow, Maria Lewington, Tina Funnell, Adam Myers, Tony Chalcraft

Chair: Tony Chalcraft

Minutes: Anna Pawlow

1. Apologies

Simon Wild

2. Notes and Actions

Duty Trustee Report - January report deferred.

Finances/Budget - LT had met with Karen Wood at Outsource.

Actions: LT to follow up and obtain report asap. LT to prepare and circulate by email before presenting at the AGM.

Trustees discussed YACIO's financial practices. It was suggested that a separate card for Administrator use be obtained. AM thought this would be possible even though AP is not a signatory.

Action: AP to ask the bank.

3. Administrator Report

AP reported that there were still significant ongoing issues with Colony that were limiting what she could do. It was agreed that AP should have a conversation with YACIO's MCPC rep and make it clear that Trustees were very unhappy and that it was costing both AP and YACIO financially. AP would continue to log the lost time to dealing with these issues.

4. Duty Trustee Report

TC gave his apologies for being away while Duty Trustee.

Bonfires - Holgate - TC reported that there had been further complaints regarding bonfires on Holgate Allotments and that the complainant wanted a

full ban on bonfires. TC felt there was no point to having a policy that could not be enforced. The complainant would be taking the issue up with Environmental Protection, which it was noted was the correct course of action. Trustees once again debated the issue and discussed what alternative methods of waste disposal might be available. It was agreed that the issue would be kept under review.

Glen Fence Repair - AP explained the location of a broken fence on Glen. It was agreed that a post and wire fence be installed as a replacement.

Action: AP to instruct the contractor.

Hospital Fields - The home owner who was written to regarding their access to the allotments had complained. LT explained the legal issues and the ramifications of allowing an access onto the allotments.

Actions: LT to email TC with all of the information

TC to email the site secretary and arrange a visit.

5. Tree Policy

AP explaining that there was a lack of consistency in the current policy on trees and that Trustees needed to discuss the issue and agree an unified approach. Trustees debated the issue of how to approach trees on allotments. They questioned whether a tree on an allotment could be seen to cause cultivation issues and be felled or whether a tenant should be expected to work with the existing conditions when they took on an allotment. It was acknowledged as an emotive issue for many. It was agreed that a survey of mature trees be made and key trees marked for conservation. It was further agreed that the issue be put before the site secretaries for discussion at the next meeting to gain their feedback.

6. New Trustees

The two new Trustees, ML and TF were formally invited to join the Board of Trustees following their probationary period. They both accepted the position. The frequency of Trustee meetings was discussed and it was agreed to review the frequency in the near future to see if meeting twice a month was still necessary. Trustee obligations were also discussed.

7. Site Issues - Strensall - Car Park Spraying

The site secretary for Strensall, John Shirbon, had been in touch regarding the spraying of the car park again. Trustees discussed the issues and again

decided that it was not possible for tenants to spray the car park for YACIO due to insurance issues.

Action: CS to contact JS and explain the decision.

Green Lane - Water Leak

CS reported on a water leak in the pipes at Green Lane. This had been reported to Yorkshire Water and was undergoing investigation. Trustees were made aware that there was no telling how much this might cost.

8. Concession Policy

TC had been contacted by JS regarding the concession policy. Trustees debated the issue and questioned whether it would be suitable for discussion at the AGM. It was agreed that this was too complicated a matter for general discussion at this point and that more information should be sought. It was agreed that JS should be asked to prepare an options paper for review by Trustees as a first step.

Actions: TC to email JS. AP to calculate the monetary impact of concessions on rental income when Colony is able

9. Annual Report /AGM

Trustees discussing the practical set up issues. It was agreed to prepare for the maximum of 100 attendees.

Actions: AP to make the preparations and by the refreshments.

10. Any Other Business

Funding - CS raised the issue of a funding policy arising from Project Bids. Who should the money be paid to and under what conditions. It was agreed that an agreement should be made that where funding was given money should be paid into an association bank account where possible and a full account of expenditure, supported by receipts, be provided at the end of any project. Any unspent funds would need to be repaid to YACIO.

11. Next Meeting Dates

2nd March - AGM

6th March - Trustee Meeting

20th March - Trustee Meeting